PROCESSING TIPS
AGED 607

Following a learning activity, a critical component of the lesson is leading the participants in a discussion of what they learned in the activity. The goal of processing is to help the participants see how the activity can be used in their “real” leadership actions.

Simply put, facilitators ask:

<table>
<thead>
<tr>
<th>WHAT HAPPENED? (in the activity)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO WHAT? (what were the leadership lessons?)</td>
</tr>
<tr>
<td>NOW WHAT? (how can what you experienced apply to your real leadership actions?)</td>
</tr>
</tbody>
</table>

Additional tips:
1. Ask questions that begin with “what” and “how”
2. Develop writing activities
3. Use small group discussions and have group report to total group
4. Create round-robin questioning (go around an ask each person)
5. Post learnings when you need a list later
6. Solicit reactions to others’ learnings. “Let’s hear response to that.”
7. Avoid speeches, long lists, commenting on everything, discounting what people say
8. Reward, compliment those who share their knowledge and comments